

1. TITLE OF THE CERTIFICATE (CZ)<sup>(1)</sup>

**Výuční list z oboru vzdělání:  
34-53-H/01 Reprodukční grafik (denní studium)**

<sup>(1)</sup> In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE<sup>(2)</sup>

**Apprenticeship Certificate in:  
34-53-H/01 Reproduction Designer (full-time study)**

<sup>(2)</sup> This translation has no legal status.

## 3. PROFILE OF SKILLS AND COMPETENCES

**General competences:**

- take responsibility for completion of tasks in work or study;
- adapt own behaviour to circumstances in solving problems;
- be familiar with various methods of learning, use sources of information well, show functional literacy;
- understand assignments or identify the cores of problems, exert variable solutions, work both independently and within a team;
- communicate in one foreign language at the level of at least A2+ of the Common European Framework of Reference for Languages;
- cope with changing socio-economic conditions, be financially literate;
- be aware of the labour market mechanisms, and of the employee-employer relationships, act on career decisions responsibly, understand the significance of lifelong learning;
- use basic mathematics and the basic principles of physics and chemistry when needed in daily situations;
- work with the means of information and communication technologies, exploit adequate sources of information, handle information effectively;
- act in an environmentally-conscious manner and in compliance with strategies for sustainability;
- support values of local, national, European and world cultures, recognize the value of life;
- exert fundamentals of health protection, occupational safety, and fire prevention and safety;
- exert norms and prescriptions in the field.

**Vocational competences:**

- apply the aesthetic principles of the printing industry;
- have knowledge of graphic art techniques in relation to the printing industry;
- have an overview of machines and equipment used in the printing industry, know the principles of their functioning and methods of their routine maintenance;
- be familiar with basic computer programs used in the prepress stage of printing production;
- have knowledge of all printing techniques in all phases of printing production;
- have an overview regarding the book production and the related technologies used in its production;
- use appropriate text and image data for processing and reproduction in printing prepress stage production;
- know the materials for book production and materials for particular phases of printing production;
- understand the trends of contemporary creations of printed documents and choose the proper processing method using the relevant computer programs with respect to the nature of printed materials and requirements for further printing processing;
- know and apply the rules in the reproduction of image according to the printing technology and printing material;
- know the principles of creating the printing forms for all printing techniques;
- select suitable work equipment, tools and software for a specific workflow in prepress preparation;
- master basic and special printing techniques and technologies, comply with technological discipline;
- comply with established standards and regulations related to quality management systems at the workplace;
- attend to the security parameters of quality of processes, products or services and take into account customer requirements;
- consider possible costs, revenues and profit, environmental and social impacts when planning and evaluating activities at work and in everyday life.

## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE



The graduate is employed in advertising agencies, graphic studios, DTP studios in printing works, in production sections of publishing houses in the preparation and finishing of printed background materials for the production of printing forms used in the printing industry and in the prepress preparation of orders.

Examples of possible jobs: DTP operator, manager of printing, art graphic, operator of producing printing forms.

## 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the body awarding the certificate</b> Střední škola informatiky a cestovního ruchu SČMSD Humpolec, s.r.o. Hradská 276 Humpolec 396 01 CZ private school	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education, Youth and Sports Karmelitská 7 118 12 Praha 1 Czech Republic
<b>Level of the certificate (national or international)</b> Upper secondary education completed by the final examination (Apprenticeship Certificate) <b>ISCED 353, EQF 3</b>	<b>Grading scale / Pass requirements</b> 1 excellent (výborný) 2 very good (chvalitebný) 3 good (dobrý) 4 satisfactory (dostatečný) 5 fail (nedostatečný) <i>Overall assessment::</i> Prospěl s vyznamenáním: Pass with Honours (the average mark is ≤ 1,5) Prospěl: Pass (an examination mark is not worse than 4) Neprospěl: Fail (the examination mark in one or more subjects is 5)
<b>Access to next level of education / training</b> ISCED 354, EQF 4	<b>International agreements</b>
<b>Legal basis</b> Law No. 561/2004 on Pre-school, Basic, Secondary, Post-secondary and Other Education (School Act) as amended by later regulations	

## 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme	Duration
<ul style="list-style-type: none"> <li>• School- / training centre-based</li> <li>• Workplace-based</li> <li>• Accredited prior learning</li> </ul>	The ratio between theoretical education and practical training is defined by education providers themselves with regard to the respective educational programme and the employers' needs.	
Total duration of the education / training leading to the certificate		<b>3 years / 3 072 lessons</b>
<b>Entry requirements</b> Completed compulsory school education		
<b>Additional information</b> More information (including a description of the national qualifications system) available at: <a href="http://www.nuv.cz">www.nuv.cz</a> and <a href="http://www.eurydice.org">www.eurydice.org</a>		
<b>National Institute for Education, Education Counselling Centre and Centre for Continuing Education of Teachers – National Europass Centre Czech Republic</b> Weilova 1271/6 102 00 Praha 10 Czech Republic		
<b>Done at Prague for the school year 2018/2019</b>		  stamp and signature

## (\*) Explanatory note

This document is a supplement to a specific diploma/certificate. It provides additional information on competencies gained in the given field of study and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers and Decision No 2241/2004/EC of the European Parliament and of the Council of 15 December 2004 on a single Community framework for the transparency of qualifications and competences (Europass).

More information available at: <http://europass.cedefop.europa.eu>, <http://www.europass.cz>

© European Communities 2002